



**BOARD OF EDUCATION MINUTES
CHANNAHON SCHOOL DISTRICT 17
WILL COUNTY, ILLINOIS**



**PIONEER PATH SCHOOL
Regular Board Meeting - 5:30 pm
Monday, July 29, 2024**

President Pope entertained a motion to call the open meeting to order at 5:00pm. Motion by Pat Clower, seconded by Derek Breen. All ayes, nays none, motion passes.

Roll Call: Joe Pope, Brooke Babilacqua, Pat Clower, and Derek Breen

Absent: Christine Bucciarelli, Nichole Nyalka, and Brandt Compton

President Pope entertained a motion to call the executive session to order at 5:02pm. Motion by Derek Breen, seconded by Pat Clower. All ayes, nays none, motion passes.

President Pope entertained a motion to adjourn the executive session at 5:50pm. Motion by Derek Breen, seconded by Brooke Babilacqua. All ayes, nays none, motion passes.

President Pope reminded the Board that they were still in Open Session at 5:57pm. President Pope led the meeting with the Pledge of Allegiance.

Dr. Henkle opened the meeting by having a moment of silence in memory of bus driver, Andrea Zemankova, who recently lost her battle with an illness.

President Pope asked if there were any public comments. There were none.

President Pope entertained a motion to approve the consent agenda. Motion made by Derek Breen, seconded by Pat Clower. All ayes, nays, none, motion passes.

Roll Call: Joe Pope, Derek Breen, Brooke Babilacqua, and Pat Clower

Consent Agenda

- Approve Personnel Report
- Approve June 24, 2024 Regular Board and Executive Minutes
- Approve Treasurer's Report
- Approve Treasurer's Financial Report
- Authorize Treasurer to Pay Board Bills Listed
- Authorize Destruction of January 23, 2023, Recorded Executive Minutes

President Pope asked if there were any union comments. There were none.

President Pope turned the meeting over to Mr. Grosso for the Business Office Report.

Mr. Grosso, Mr. VP Trinh of ARCON Associates, and Mr. Jeff Leverenz of MSA presented the bid opening results from the June 25, 2024, bid opening for the Pioneer Path (PP) HVAC/boiler/electrical/ BAS upgrade project.

The Board discussed alternative bids, specifically the air conditioning in the gym and the installation of the LED lighting in the classrooms. Additionally, the Board inquired about sheet metal for the BAS work to determine if it could be done as a separate bid to save costs and questioned how long it would take to put out another bid. Mr. Trinh suggested that it may be beneficial to work with one BAS contractor rather than multiple contractors. Mr. Leverenz did not believe the district would see significant savings by splitting up the BAS work.

Mr. Trinh suggested that action be taken on this project within a couple of weeks to secure prices. A special board meeting will be held on August 5, 2024, at 5:00pm to take action prior to the August meeting.

Mr. Grosso presented the Board with two revised plans for a bus enclosure and restroom to be added to the existing bus garage located at N.B. Galloway (NBG). This new addition would not require the installation of sprinkler/fire suppression systems. The following options were presented for the bus enclosure:

- **Option 1:** An open faced pole building addition on the north end of the existing NBG bus barn. The west and north sides would be sided for structural integrity and weather element suppression. Electrical work would include overhead lights and outlets. There would be no garage doors. Estimated cost (building and electric): \$113,000
- **Option 2:** An enclosed pole barn addition on the north end of the existing bus barn with garage doors. Electric work would include overhead lights, outlets, and electric for door openers. To accommodate the door frame set post closest to the existing barn, the electric service coming from NBG would need to be rerouted to avoid being hit when setting the bay-door frame post. Estimated cost: \$175,000

Project costs would be paid using existing Transportation Fund dollars, with some costs recouped over time through ISBE's annual District transportation reimbursement claim. The Board directed administration to request bids for Option 2.

The proposed restroom construction must be ADA compliant. Both options below utilize the current plumbing and electric of the existing heated portion of the barn but will require the installation of a minimum septic tank and field immediately behind the NBG bus barn. An initial estimate for the minimum-sized septic system for this purpose is \$9,000. Both of the options below allow us to seek procurement through either the traditional bidding process or through the Illinois-approved Sourcewell cooperative purchasing program. The septic portion of the project would be sought through local proposals:

- **Option 1:** Construct an 8'x8' ADA compliant single toilet and sink restroom adjacent to the heated portion of the NBG bus barn. This option would include a mini-split HVAC system to keep plumbing from freezing in the winter and to keep cool in the summer. Estimated cost (restroom construction and septic): \$137,000

- **Option 2:** Construct an 8'x8' ADA compliant single toilet and sink restroom within the heated mechanic's portion of the NBG barn. This option would displace a large bus to the outside lot and limit mechanic workspace. Estimated cost (restroom construction and septic): \$116,500

Projected costs would be paid using existing Transportation Fund dollars with some costs recouped over time through ISBE's annual District transportation claim. The Board directed administration to seek bids or use the Illinois-approved Sourcewell cooperative purchasing contract proposal for Option 1 as well as a local septic proposal and bring it back for action at the August meeting.

Mr. Grosso informed the Board of the need for an emergency roof-top heating and air conditioning unit (RTU) replacement. Two proposals have been received. Administration is working to evaluate the condition of all other District RTUs to determine if additional replacements are needed in the near future.

- Johansen & Anderson: \$25,595
- PremiStar: \$25,275

President Pope entertained a motion to approve the lowest cost proposal from PremiStar for \$25,275 to replace the main office RTU at NBG. Motion by Derek Breen, seconded by Pat Clower. All ayes, nays none, motion passes.

Roll Call: Derek Breen, Brooke Babilacqua, Pat Clower, and Joe Pope

Mr. Grosso presented the Board with the annual tentative/draft budget along with the newly mandated annual cash reserve report (Public Act 103-0394). Administration recommended the Board approve the tentative budget for FY25 and direct the administration to place the tentative budget on file for public inspection on the District website for at least 30 days prior to September 23, 2024. The Board gave direction to publish a notice of public hearing for the 2024-25 District budget to be held September 23, 2024 at 7:00pm at the Richard J. Dombrowski Administrative Center located at Pioneer Path School. Final budget adoption will take place during the regular meeting on September 23, 2024.

President Pope entertained a motion to approve the Channahon School District 17 2024-25 Tentative Budget. Motion by Joe Pope, seconded by Pat Clower. All ayes, nays none, motion passes.

Roll Call: Brooke Babilacqua, Pat Clower, Joe Pope, and Derek Breen

It was recommended that the Board replace the original basketball backboards/rims in the Pioneer Path gym. In addition, to improve student safety, wall mats on both ends of the main basketball court were recommended. To reduce the potential for staff injury, administration also recommended the installation of remote electronic basketball rim cranking systems for the two rims above the bleachers. The cost to implement these upgrades would be around \$25,000, not including any necessary electrical work. The Board asked for administration to seek proposals for Board action at the August meeting.

President Pope turned the meeting over to Dr. Henkle.

Dr. Henkle presented the Board with the following fee amendments for the new lunch program:

- Student Lunch Cost: \$3.50
- Adult Lunch Cost: \$4.00

President Pope entertained a motion to approve the amended FY25 Lunch Fees. Motion by Derek Breen, seconded by Pat Clower. All ayes, nays none, motion passes.

Roll Call: Pat Clower, Joe Pope, Derek Breen, and Brooke Babilacqua

Dr. Henkle recommended the Board adopt draft policy Prohibition of Cell Phones, Smart Watches, and Personal Devices. The new policy will be shared with staff and it will be explained that the policy must be consistently enforced in all contexts during the regular school day from 7:50am-3:20pm. President Pope entertained a motion to adopt the draft policy: Prohibition of Cell Phones, Smart Watches, and Personal Devices. Motion by Pat Clower, seconded by Joe Pope. All ayes, nays none, motion passes.

Roll Call: Joe Pope, Derek Breen, Brooke Babilacqua, and Pat Clower

Dr. Henkle presented the following FY25 Booster Clubs and PTO fundraising requests for Board approval:

- PTO
 - Scavenger hunt (adult/parent event)
 - Santa's Secret Shop/Vendor Fair
 - School Supply Kits
 - Online School Spirit Store (ongoing)
- Music Boosters:
 - Forte 5K: Fall, 2024
 - Italian Pasta Night: Spring, 2025

President Pope entertained a motion to approve the FY25 PTO and Music Boosters fundraising requests. Motion by Pat Clower, seconded by Brooke Babilacqua. All ayes, nays none, motion passes.

Roll Call: Derek Breen, Brooke Babilacqua, Pat Clower, and Joe Pope

Dr. Henkle presented an updated Facility Use Agreement for the Board's review. The updated document clarifies the need to be renewed annually to maintain access to facilities and the definition of an in-district group. This item will be brought back for approval in August.

New Business - None

Other Board Matters - None

Upcoming Events

- Monday, August 26, 2024 – 7:00pm School Board Meeting

Adjournment - President Pope entertained a motion to adjourn the meeting at 7:53pm. Motion made by: Derek Breen, seconded by Joe Pope. All ayes, nays none, motion passes.

Submitted by: Susan Sprouse

Joe Pope, President

Christine Bucciarelli, Secretary