

How does a parent make an online payment?

In TeacherEase, parents can pay student fees online or replenish their lunch account. This saves time and a trip to the school to fill the student's lunch account or pay for the yearbook and other fees. It is worth mentioning that a parent can pay for ALL their children's fees from the same page.

Parent online payments are available from a web browser and mobile apps (iOS and Android).

Follow these steps to make a payment on the parent portal:

1. Go to **Parent Main > Miscellaneous > Fees**
2. **Make Online Payment**

| Smith, Jill | |
|------------------------------|-----------------------------------|
| Account | Lunch |
| Current Balance | \$0.20 |
| Payment | <input type="text" value="9.80"/> |
| Balance After Payment | \$10.00 |
| Account | General |
| Current Balance | -\$30.00 |
| Payment | \$30.00 edit |
| Balance After Payment | \$0.00 |

Convenience Fee: \$1.50

Payment Total: \$41.30

[Continue](#)

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3. Continue

4. Enter your credit/debit card information

Name on card

John Smith

Zip code

Enter your email to receive a receipt

jsmith@emstfakeparent10222021.com

Card number

MM

/

YY



CVV

Convenience Fee: \$1.50

Payment Total: \$41.30

[Submit Payment](#)

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5. Submit Payment

6. A receipt will be available on the next screen for printing and adding to your records

Online Payment Receipt

Please print a copy of this receipt for your records.

Customer Name: Jack Smith

Customer Email: johnsmith@pretendmail78987fake.com

Date/Time: 10/13/2021 1:12:15 PM

Payment to District: \$75.00

Convenience Fee: \$2.55

Total: \$77.55

Transaction ID: C456554428

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