

**BOARD OF EDUCATION MINUTES
CHANNAHON SCHOOL DISTRICT 17
WILL COUNTY, ILLINOIS**

**PIONEER PATH SCHOOL
Regular Board Meeting - 7:00 pm
Monday, January 23, 2023**

President Pope entertained a motion to call the open meeting to order at 6:20pm. Motion by Pat Clower, seconded by Derek Breen. All ayes, nays none, motion passes.

Roll Call: Joe Pope, Derek Breen, Christine Bucciarelli, and Pat Clower

President Pope entertained a motion to call the executive session to order at 6:22pm. Motion by Pat Clower, seconded by Derek Breen. All ayes, nays none, motion passes.

ES Roll Call: Joe Pope, Derek Breen, Christine Bucciarelli, and Pat Clower

Also Present: Dr. Nicholas Henkle and Mr. Jeff Grosso

Absent: Julie Bankes and Kevin Murphy

President Pope entertained a motion to adjourn the executive session at 7:11pm. Motion by Derek Breen, seconded by Brandt Compton. All ayes, nays none, motion passes.

President Pope reminded the Board that they were still in Open Session at 7:13pm. President Pope led the meeting with the Pledge of Allegiance.

President Pope asked if there were any public comments. There were none.

President Pope entertained a motion to approve the consent agenda. Motion made by Christine Bucciarelli, seconded by Derek Breen. All ayes, nays, none, motion passes.

Roll Call: Joe Pope, Derek Breen, Christine Bucciarelli, Pat Clower, and Brandt Compton

Consent Agenda

- Approve Personnel Report
- Approve December 19, 2022 Regular Board Minutes
- Approve Treasurer's Report
- Approve Treasurer's Financial Report
- Authorize Treasurer to Pay Board Bills Listed
- Authorize Destruction of July 26, 2021 Recorded Executive Minutes

President Pope asked if there were any union comments. There were none.

President Pope turned the meeting over to Dr. Henkle.

Dr. Henkle congratulated our Board, staff, and community on receiving the designation of *Top Workplace* in the Herald-News Will/Grundy Reader's Choice Awards! CSD17 was also voted as the Top Will/Grundy County School District as well as one of the top workplaces with over 100 employees.

Dr. Henkle congratulated our 8th Grade Girls' Basketball team and coaches who made it to the State tournament.

Dr. Henkle introduced Mr. VP Trinh of ARCON Associates, who reviewed the status updates for all of the project authorizations approved by the Board.

The Board directed Jeff Grosso to continue presenting the Business Office Report before returning to the Superintendent Report.

Mr. Grosso explained that District 17 needs topographic/land site surveys in order for ARCON Associates to continue the project phase that was approved by the Board for the NBG Bus Barn and PP Storage Outbuilding projects. ARCON Associates sought proposals from civil engineering firms and is recommending the proposal submitted by CAGE Civil Engineering.

The topographic and boundary surveys conducted by CAGE would be generated in CAD (Computer Aided Design) which will allow ARCON to be accurate in the construction design elements associated with the aforementioned projects. Surveys will also be used to fulfill construction requirements later on in the projects.

President Pope recommended a motion to approve the site survey and private utility locate services agreement with CAGE Civil Engineering for the Half Site Option 2 (PP, NBG, TRS) in the amount of \$51,000.00. Motion by: Christine Bucciarelli, seconded by Derek Breen. All ayes, nays none, motion passes.

Roll Call: Derek Breen, Christine Bucciarelli, Pat Clower, Brandt Compton, and Joe Pope

Mr. Grosso reminded the Board of the action that was taken at the September 26, 2022 board meeting to allow ARCON Associates to prepare options to address safety measures concerning the open mechanics pit at the NBG bus barn. ARCON provided a proposal from M&I Steel that addresses the safety needs surrounding the unused mechanic's pit. Three solutions were explored. Administration is recommending the most cost effective solution which is the installation of a steel support structure with steel grate sections that overlay the pit. The cost of this solution is \$8,018.

President Pope recommended a motion to approve the proposal as submitted by M&I Steel Services, Inc. in the amount of \$8,018. Motion by: Brandt Compton, seconded by Christine Bucciarelli. All ayes, nays none, motion passes.

Roll Call: Christine Bucciarelli, Pat Clower, Brandt Compton, Joe Pope, and Derek Breen

Mr. Grosso recommended the Board approve a buy-out of the expiring lease from Midwest Transit on Bus 16 for a purchase price of \$49,661. Mr. Grosso also recommended the Board use Bus 6 as a trade-in to reduce the purchase cost at a trade-in value of \$5,000.

President Pope recommended a motion to accept the proposal from Midwest Transit to purchase an existing leased bus (Bus 16) for the amount of \$49,661. Motion by: Joe Pope, seconded by Pat Clower. All ayes, nays none, motion passes.

Roll Call: Pat Clower, Brandt Compton, Joe Pope, Derek Breen, and Christine Bucciarelli

President Pope recommended a motion to declare Bus 6 as surplus and accept the trade-in value of \$5,000, which will be used toward the purchase of the existing leased bus (Bus 16). Motion by: Pat Clower, seconded by Derek Breen. All ayes, nays none, motion passes.

Roll Call: Brandt Compton, Joe Pope, Derek Breen, Christine Bucciarelli, and Pat Clower

Mr. Grosso recommended the Board designate the Superintendent and the Chief School Business Official to prepare the 2023-24 budget in tentative form. President Pope recommended a motion to designate the Superintendent and the Chief School Business Official to prepare the 2023-24 budget in tentative form. Motion by: Pat Clower, seconded by Brandt Compton. All ayes, nays none, motion passes.

Roll Call: Joe Pope, Derek Breen, Christine Bucciarelli, Pat Clower, and Brandt Compton

Mr. Grosso recommended the Board accept and approve a one-year extension of the contract with Illinois Central School Bus with an 8.95% increase through June 30, 2024. President Pope recommended a motion to accept and approve a one-year extension of the contract with Illinois Central School Bus at an 8.95% increase through June 30, 2024. Motion by: Brandt Compton, seconded by Pat Clower. All ayes, nays none, motion passes.

Roll Call: Derek Breen, Christine Bucciarelli, Pat Clower, Brandt Compton, and Joe Pope

Mr. Grosso brought to the Board's attention a liability that exists in the CJHS Network Room. This room houses the main distribution facility (MDF) for the entire computer and communication networks for all District buildings as well as all file servers, on-site backups, and connected infrastructure (wiring/cables). The liability of concern is that main chiller and heat water pipes run immediately above all network equipment, along with electrical panels. Evidence of slow water leaks is evident in parts of this room. To prevent such a liability, equipment and the infrastructure needs to be relocated to a different room where water damage is not a direct concern. The complexity and scale of this type of relocation is outside the capability of our staff and an outside data technology service is recommended. Director of Technology, David Bergstrom, along with District Administration will seek proposals from outside data and network technology specialists to be brought forth to the Board for consideration.

President Pope turned the meeting over to Dr. Henkle.

Dr. Henkle discussed adding an additional English Language Learner (ELL) teacher position to meet the need generated by our increase in ELL students. During the 2022-23 school year, the District has experienced a significant increase in ELL students. When this position was created in 2021, we had approximately 21 ELL students in our district. We are currently serving 33 students. Two ELL teachers could be split by buildings but would work together on implementation of our ELL program. Administration will bring forth a recommendation to add a second ELL position at the February Board meeting. The Board suggested posting the new ELL position this spring.

Dr. Henkle reminded the Board of the Illinois legislation to increase the minimum wage to \$15/hour by 2025. As of January 1, 2023, the Illinois minimum wage is \$13/hour. To meet the requirement of the law, stay ahead of the minimum wage, and continue to attract a workforce of skilled employees in a highly competitive environment, the Board took action in 2020, 2021, and 2022 to increase base wages for all entry level employees as well as non-certified employees. In light of inflation and increased competition for skilled employees, administration once again recommended that non-certified, non-union employees receive the greater of \$1.00/hour increase or a percentage increase (to be determined by the Board) for FY24. Additionally, Administration recommended that base wages for brand new, non-certified, non-union employees increase by \$1.00. The Board suggested an increase of \$1.00/hour for new, non-certified, non-union employees and the greater of \$1.00/hour or 5% for existing non-certified, non-union staff. Action will be brought forth at the February Board meeting.

Dr. Henkle discussed increasing the substitute teacher pay from the current \$120/day to \$130/day to be competitive with the Will County average substitute teacher pay of \$125/day. Action will be brought forth at the February Board meeting.

President Pope entertained a motion to approve the non-release of the last 6 months of executive session written minutes which include the following meeting dates: June 27, July 25, August 22, September 26, and October 24, 2022. Motion by Joe Pope second by Pat Clower. All ayes nays none motion passes.

Roll Call: Christine Bucciarelli, Pat Clower, Brandt Compton, Joe Pope, and Derek Breen

Dr. Henkle recommended the Board approve the Second Read of Press Plus Policy 110 including policies: 2:20, 2:30, 2:50, 2:100, 2:105, 2:210, 2:250, 2:265, 3:10, 3:50, 3:60, 4:10, 4:120, 4:140, 4:165, 4:190, 5:10, 5:120, 5:190, 5:200, 5:220, 5:250, 5:270, 5:280, 5:290, 5:320, 5:330, 6:15, 6:50, 6:60, 6:65, 6:160, 6:250, 6:255, 6:260, 6:270, 6:280, 6:340, 7:10, 7:20, 7:50, 7:60, 7:70, 7:100, 7:180, 7:190, 7:250, 7:285, 7:290, 7:340.

Dr. Henkle did not recommend approval of 5:20, 6:20, and 6:310.

President Pope recommended a motion to approve the second read updates of Press Plus Policy 110 with the exception of policies 5:250, 6:20, and 6:310. Motion by: Christine Bucciarelli, seconded by Derek Breen. All ayes, nays none, motion passes.

Roll Call: Pat Clower, Brandt Compton, Joe Pope, Derek Breen, and Christine Bucciarelli

Dr. Henkle presented the FY24 Channahon District 17 calendar to the Board for review and approval. President Pope recommended a motion to approve the FY24 calendar. Motion by: Brandt Compton, seconded by Derek Breen. All ayes, nays none, motion passes.

Roll Call: Brandt Compton, Joe Pope, Derek Breen, Christine Bucciarelli, and Pat Clower

Dr. Henkle proposed that the Board approve the following FY24 registration fees which are unchanged from the previous year:

Early Childhood	\$0
Kdg-Grade 4 Tech Fee	\$75
Grades 5-8 Tech Fee	\$100
Grade 8 Graduation Fee	\$35
Band	\$15
Interscholastic Sports	\$15
Lunch	\$2.60
Adult Lunch	\$3.10

President Pope recommended a motion to approve the FY24 fees. Motion by: Pat Clower, seconded by Joe Pope. All ayes, nays none, motion passes.

Roll Call: Joe Pope, Derek Breen, Christine Bucciarelli, Pat Clower, and Brandt Compton

Dr. Henkle presented the FY24 Parent/Student Handbook for review and approval with the following changes from the previous year:

- Attendance expectations (clarified to align with State Guidance)
- Vaping consequences (emphasis on in-school vs. out-of-school suspension)
- Multi-Tiered System of Support (replaces RtI)
- Clarification on residency (student must sleep at residence majority of the week)
- Religious expression for students (summary of Department of Education Guidance)
- Addition of crisis information (Suicide Prevention Help Line)

President Pope recommended a motion to approve the FY24 Parent/Student Handbook. Motion by: Derek Breen, seconded by Christine Bucciarelli. All ayes, nays none, motion passes.

Roll Call: Derek Breen, Christine Bucciarelli, Pat Clower, Brandt Compton, and Joe Pope

Dr. Henkle presented the Board with an amended Intergovernmental Agreement for the Full-Time School Resource Officer position which the Board approved in December. The intergovernmental agreement was presented to the Village, who shared it with their insurance agency. The changes were reviewed and our attorney finds them to be acceptable. This amended contract is presented to the Board for approval to begin in August of FY24.

President Pope recommended a motion to approve the amended Intergovernmental Agreement with the Channahon Police Department to add a full-time school resource officer in Channahon 17 schools. Motion by: Joe Pope, seconded by Christine Bucciarelli. All ayes, nays none, motion passes.

Roll Call: Christine Bucciarelli, Pat Clower, Brandt Compton, Joe Pope, and Derek Breen

New Business - None

Other Board Matters

- The March Board meeting date has been changed to Tuesday, March 21, 2023
- Dr. Henkle thanked board members Mrs. Clower and Mr. Murphy for their volunteer service which provided grant dollars from ExxonMobil and Canadian National Railway Company, respectively.

Upcoming Events

- Monday, February 27, 2023 – 7:00pm School Board Meeting

Adjournment - President Pope entertained a motion to adjourn at 9:37pm. Motion made by: Derek Breen, seconded by Christine Bucciarelli. All ayes, nays none, motion passes.

Submitted by: Susan Sprouse

Joe Pope, President

Christine Bucciarelli, Secretary