

**BOARD OF EDUCATION MINUTES  
CHANNAHON SCHOOL DISTRICT 17  
WILL COUNTY, ILLINOIS**

**PIONEER PATH SCHOOL  
Regular Board Meeting - 6:00 pm  
Monday, December 19, 2022**

President Pope entertained a motion to call the open meeting to order at 5:55pm. Motion by Derek Breen, seconded by Pat Clower. All ayes, nays none, motion passes.

Roll Call: Joe Pope, Derek Breen, Julie Bankes, Pat Clower, and Kevin Murphy

Also Present: Dr. Nicholas Henkle and Mr. Jeff Grosso  
Absent: Christine Bucciarelli and Brandt Compton

President Pope entertained a motion to call the Truth in Taxation Public Hearing meeting to order at 5:55pm. Motion by Pat Clower, seconded by Derek Breen. All ayes, nays none, motion passes.

Roll Call: Derek Breen, Julie Bankes, Pat Clower, Kevin Murphy, and Joe Pope

Mr. Grosso explained the Treasurer's Report which was displayed on the screen during the Truth in Taxation Public Hearing. There was no public comment.

President Pope entertained a motion to close the Truth in Taxation Public Hearing at 6:00pm Motion by Pat Clower, seconded by Derek Breen. All ayes, nays none, motion passes.

President Pope reminded the Board that they were still in Open Session. President Pope led the meeting with the Pledge of Allegiance.

President Pope asked if there were any public comments. There were none.

President Pope entertained a motion to approve the consent agenda. Motion made by Julie Bankes, seconded by Kevin Murphy. All ayes, nays, none, motion passes.

Roll Call: Julie Bankes, Pat Clower, Kevin Murphy, Joe Pope, and Derek Breen

**Consent Agenda**

- Approve Personnel Report
- Approve November 14, 2022 Regular Board and Executive Minutes
- Approve Treasurer's Report
- Approve Treasurer's Financial Report
- Authorize Treasurer to Pay Board Bills Listed
- Authorize Destruction of June 28, 2021 Recorded Executive Minutes

President Pope asked if there were any union comments. The Union wished the Board a Happy Holiday.

President Pope turned the meeting over to Dr. Henkle.

Dr. Henkle reminded the Board of the Multi-Tiered Systems of Support (MTSS) Coordinator position that administration proposed at the November meeting. The MTSS position would be paid for using available Title funds designated for student improvement. This individual will oversee all four buildings and dedicate all of their time and energy to this initiative.

President Pope recommended a motion to approve the addition of the MTSS Coordinator position in Channahon District 17 schools. Motion by: Joe Pope, seconded by Derek Breen. All ayes, nays none, motion passes.

Roll Call: Pat Clower, Kevin Murphy, Joe Pope, Derek Breen, and Julie Bankes

Dr. Henkle updated the Board on our student wellness program. The program includes the following areas:

- Fitness: CSD17 offers 5x/week physical education and health and promotes an active lifestyle for students through instruction as well as recess
- Nutrition: CSD17 offers daily meals that meet all nutrition guidelines and does not sell or market 'competitive foods' such as vending machines. Treats offered for classroom parties or sold after school are exempt.
- Review: The district has a wellness committee that meets twice annually with nurses, PE teachers, and cafeteria staff to maintain and promote a healthy school district.

Dr. Henkle informed the Board that the District will be required to make available vegan lunches every day at the start of the 2023-24 school year. Dr. Henkle also discussed the possibility of changing the menu this fall to include healthy meals that students will eat. Students have been observed disposing of an excessive amount of food from their hot lunch each day. Therefore, the Board may be asked this fall to forego the revenue from the Meal Program so the District can change the menus.

Dr. Henkle discussed the return of our Innovative Summer Camps for grades 1-5 during the summer of 2023. It was recommended that the Board provide a subsidy to bring the cost of Camp Invention to \$75/student as they have done in past years.

President Pope recommended a motion to approve a Board subsidy to reduce the cost of Camp Invention to \$75/student for all children residing within the CSD17 boundaries for the summer of 2023. Motion by: Derek Breen, seconded by Pat Clower. All ayes, nays none, motion passes.

Roll Call: Kevin Murphy, Joe Pope, Derek Breen, Julie Bankes, and Pat Clower

Dr. Henkle recommended the approval of a Full-Time School Resource Officer (SRO) position to begin in August 2023. The intergovernmental agreement was drafted in cooperation with the Channahon Police Department (CPD) and reviewed by both entities' attorneys.

District 17 will be responsible for 68% of the SRO's training, salary, and benefits. Dr. Henkle mentioned that there are CPD officers that are interested and have already completed the SRO training. The District will need to reimburse CPD for the cost of the training for the individual that accepts the SRO position. However, CPD indicated that the State typically reimburses a large portion if not all of the cost of the training. It was also noted that CPD will put Channahon School District on their liability policy as an additional insured.

President Pope recommended a motion to approve an Intergovernmental Agreement with the Channahon Police Department to add a full-time School Resource Officer in Channahon 17 schools. Motion by: Joe Pope, seconded by Derek Breen. All ayes, nays none, motion passes.

Roll Call: Joe Pope, Derek Breen, Julie Bankes, Pat Clower, and Kevin Murphy

Dr. Henkle recommended the Board approve the First Read of Press Plus Policy 110 including policies: 2:20, 2:30, 2:50, 2:100, 2:105, 2:210, 2:250, 2:265, 3:10, 3:50, 3:60, 4:10, 4:120, 4:140, 4:165, 4:190, 5:10, 5:20, 5:120, 5:190, 5:200, 5:220, 5:250, 5:270, 5:280, 5:290, 5:320, 5:330, 6:15, 6:20, 6:50, 6:60, 6:65, 6:160, 6:250, 6:255, 6:260, 6:270, 6:280, 6:340, 7:10, 7:20, 7:50, 7:60, 7:70, 7:100, 7:180, 7:190, 7:250, 7:285, 7:290, 7:340.

The Board decided against adopting Policy 5:250 at this time. Dr. Henkle did not recommend adopting 6:20 (use of cell phones) and 6:310 (high school policy).

President Pope recommended a motion to approve the Press Plus Policy 110 for first read. Motion by: Pat Clower, seconded by Julie Bankes. All ayes, nays none, motion passes.

Roll Call: Derek Breen, Julie Bankes, Pat Clower, Kevin Murphy, and Joe Pope

Dr. Henkle presented a Memorandum of Understanding (MoU) to the Board to clarify the purpose and names of the clubs offered by CSD17. This MoU has been reviewed by administration as well as Union leadership.

President Pope recommended a motion to approve the Memorandum of Understanding to clarify the purpose and name of the clubs offered in CSD17. Motion by: Joe Pope, seconded by Kevin Murphy. All ayes, nays none, motion passes.

Roll Call: Julie Bankes, Pat Clower, Kevin Murphy, Joe Pope, and Derek Breen

President Pope turned the meeting over to Jeff Grosso for the Business Office Report.

Mr. Grosso recommended the Board adopt the "Resolution of Channahon School District 17, Will County, Illinois, Estimating the Levy of Taxes for the Year 2022." While adopting a full levy and accepting an extension up to the rate limit, the Board has historically since 2017 resolved to distribute surplus funds as a tax-burden offset rather than providing smaller tax bill increases by under-levying. Under-Levying will result in a compounding loss of future tax revenue in perpetuity and may limit the Board's ability to continue to distribute surplus funds in the future as currently practiced. The Board will discuss the amount of this levy again at our February 27, 2023 Board meeting prior to the action extension in April, 2023. Using information provided in

the 5-Year Forecast Presentation in February, the Board may elect to reduce the levy at the March 27, 2023 Board meeting.

President Pope recommended a motion to adopt the Resolution of Channahon School District 17, Will County, Illinois, Estimating the Levy of Taxes for the Year 2022. Motion by: Derek Breen, seconded by Julie Bankes. All ayes, nays none, motion passes.

Roll Call:

Ayes: Joe Pope, Julie Bankes, Kevin Murphy

Nays: Pat Clower, Derek Breen

Kevin Murphy initially voted Nay, but amended his vote to Aye.

Mr. Grosso discussed the transfer and closure of the District's CIBC checking account for the Flower Fund. The account balance has been at \$373.71 since June 30, 2021. Since each of the four buildings have a staff activity/custodial account titled "HUGS" which is dedicated for the same exact purpose as the Flower Fund, Administration is recommending the Board close the Flower Fund account at CIBC and distribute the balance of \$373.71 equally to each school building's HUGS staff activity/custodial accounts (\$93.43/building).

President Pope recommended a motion to approve the closure of the "Flower Fund" bank account at CIBC and to distribute the account's total balance of \$373.71 in equal amounts of \$93.43 to each school building's 'HUGS' custodial accounts. Motion by: Pat Clower, seconded by Kevin Murphy. All ayes, nays none, motion passes.

Roll Call: Kevin Murphy, Joe Pope, Derek Breen, Julie Bankes, and Pat Clower

Mr. Grosso discussed a lease buy-out for Bus 16. CSD17 currently leases Bus 16 (with lift) for special education and McKinney-Vento purposes. This bus has been under lease through Midwest Transit since 2018; initially under a 3-year lease, then a 2-year lease extension through June 30, 2023. The District currently has 5 small buses in its fleet (down to 4 in 23-24), with three buses on daily routes and two used for special needs (including McKinney-Vento students who require transportation) for the remainder of the school year and beyond. Bus 16 is the ideal bus to use for daily needs given its age and low miles. However, Bus 16's lease ends in June, leaving Bus 6 (2013 with 83K miles) as the only additional bus available for the 2023-24 school year. Bus 6's age, mileage, and engine condition leaves it unsuitable as a daily special education route bus.

Administration is asking the Board to approve a buy-out of Bus 16's expiring lease from Midwest Transit for \$49,661. If the Board agrees, Bus 6 can be used for trade value to reduce the purchase cost or repaired and used as a spare. Because there is a window of time to make a decision on acquiring Bus 16 from its lease before its lease expires and it is offered on the market for purchase by other buyers, action needs to be taken no later than the January 23, 2023 Board meeting. This item will be brought back for action at the January Board meeting.

**New Business** - None

**Other Board Matters** - None

**Upcoming Events**

- Monday, January 23, 2023 – 7:00pm School Board Meeting

**Adjournment** - President Pope entertained a motion to adjourn at 6:58pm. Motion made by: Pat Clower, seconded by Derek Breen. All ayes, nays none, motion passes.

Submitted by: Susan Sprouse

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Joe Pope, President

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Christine Bucciarelli, Secretary