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STUDENT HANDBOOK

Channahon Junior High School

24917 W. Sioux drive

Channahon, IL 60410

815-467-4314

www.csd17.org/juniorhigh.shtml

ACADEMIC PROGRAM

The academic day at CJHS consists of exploratory classes, physical education and health, a study hall, lunch, & the five core academic subjects: language, reading, math, science, and social science.

Arts Rotation Classes: These exploratory classes at CJHS are each 12-weeks in length and focus on areas outside of the core curriculum. All 7th graders will be enrolled in the following exploratory classes: Spanish, DREAM LAB, or Geometry Concepts. All 8th grade students will be enrolled in the following exploratory classes: DREAM LAB II, Music with Guitars, and Art. Students who excel academically within the 7th grade foreign language exploratory may be offered the opportunity to extend their experience with this type of learning into their 8th grade year. Any 8th grader enrolled in Spanish will not be enrolled in part or all of the normal exploratory rotation. Below you'll find a brief overview of the arts courses:

Art - Students get hands on experience and reinforce concepts learned in the core academic subjects, especially science.

Foreign Language - The 7th grade exploratory course is designed to teach basic communication skills within the Spanish language. Students interest in a new language will be sparked in this 12-week class.

DREAM LAB 1 & 2 - These courses allow the students to "dream" big about solving a world or community problem OR inventing something to better serve mankind.

Geometry Concepts- Students will be taught grade-level geometry standards.

Music with Guitars- This 8th grade exploratory class is designed to teach music appreciation, music history and music application, especially through guitars.

Tutorial Transition - This 7th and 8th grade exploratory course offers assistance with study skills and organization. It will also give tutorial assistance and is designed to maximize the academic performance of the participants. Students are placed in this course by the principal on an as-needed basis.

Rtl Tier II Interventions – Some students may qualify for additional minutes of math or reading instruction based off of their MAP scores. Students who qualify will be pulled from arts rotation, study hall or P.E. to receive these extra minutes up to two times a week. The Rtl program is studied by the CJHS Building Teams on a regular basis.

Academic Remediation: In order to be promoted from 7th to 8th and from 8th to 9th grades, students must maintain a cumulative grade point average of at least 1.0. We strive to provide additional academic assistance to students in danger of not meeting the 1.0 grade point average.

CORE ACADEMIC CLASSES

Language Arts: Students receive instruction regarding reading comprehension and language arts skills within a combined 2- class period time block on a daily basis. They will receive one grade for the block class but it will be worth double in their grade point average (because it is double the minutes of instruction per trimester).

Math: The regular math curriculum for is known as 7th grade math and 8th grade math. The accelerated math curriculum is known as 1) advanced math and 2) catalyst math (catalyst covers a few extra chapters than advanced math). Accelerated 8th grade math students (Catalyst) take Algebra and have the option to take Geometry or Honors Geometry as MCHS Freshmen.

Physical Education & Health: Physical Education is offered daily. Three quarters are spent in physical education and one quarter is spent in health.

Science: 7th grade science is a life science course and the 8th grade science course is an earth science course. Our science teach-

ers have emphasized and continue to emphasize a hands-on approach to teaching science.

Social Science: Our social science curriculum consists of world geography in 7th grade and U.S. history and government in 8th grade. An Illinois graduation requirement for 8th graders involves learning about the U.S. and Illinois Constitutions and passing the constitution tests.

Lunch: All students have a 30-minute lunch period (rough estimate: 20 minutes to eat, 10 minutes for recess or other activity such as silent reading).

FLEX Hall: Formerly known as Study Hall, "Flex Hall" is a time where a student may be assigned to the location where their academic time is requested (students may also request, but the adults will determine the location based on greatest academic need). Students may be directed by any of their teachers to work with them during this time, or to take re-takes or re-do's. The location of the student is "flexible" based on the need.

Students who are failing may be placed on a limited or "No Pass Status". These students will not be allowed to leave their regular study halls without the specific direction or permission of a staff member. Students must also go directly where assigned for the period. Students who are not where they are supposed to be for a second time, may be put on a no-pass list by the Dean of Students.

FACULTY & STAFF

<u>Name</u>	<u>Responsibility</u>
Mr. Kevin Becker	Band
Mrs. Erin Bettenhausen.....	8th Science
Mrs. Heather Boe	Administrative Assistant
Miss Brittany Halliday.....	8th Special Education
Mrs. Donna Crowder	Café Cook
Mr. Ian Del Rosario	7th/8th Choir/8th Music
Mrs. Amy Delgado.....	7th Language Arts
Mr. Kyle Dunnagan.....	Night Custodian
Ms. Kylie Ellermann	Nurse Aide
Mr. Thomas Fracassi.....	8th Art (p.m.)
Mr. Brett Gambetti	7th Special Education
Mr. Ken Gilroy	SOWIC Psychologist
Miss Brittany Halliday.....	8th Special Education
Mr. Tim Hanson.....	7th Special Education
Mrs. Kristine Hill	Speech/Language Pathologist
Mr. Brad Homerding.....	Dean/Athletic Director
Mr. Ray James	Daytime Custodian
Miss Breanna Johnson.....	8th Special Education
Mrs. Maura Krakowski.....	Social Worker
Mr. Kirk Lange	7th Science
Miss Brianna Lausch.....	SOWIC Aide
Mrs. Jen Macikas.....	Cafe
Mr. Ted Martin.....	7th SS/8th Language Arts
Mrs. Sherri Mason	Sowic Aide
Mrs. Jennifer Matuszewski.....	7th & 8th Math
Mrs. Dawn McMillin	8th Language Arts/Rtl Interventionist
Mrs. Janine Michalak.....	8th Language Arts
Mrs. Angie Minett	Rtl Interventionist
Mr. Jim Mucci	Night Custodian

Mrs. Hope Murphy.....	Librarian/Building-level Tech
Mrs. Bridget North.....	SOWIC Director for CSD 17
Mrs. Karen Norton.....	Sowic Aide
Miss Shannon Patula.....	7th & 8th Spanish/7th Social Studies
Mrs. Kristal Pecora.....	Sowic Aide
Mrs. Cheri Petersen.....	8th Math & 7th Computers
Mrs. Geri Pieczynski.....	Administrative Assistant
Miss Shea Pierce.....	7th Math/7th & 8th STEM
Mrs. Kathy Sewing.....	7th & 8th PE/Health
Mrs. Eleni Sparagas.....	Café Cook
Mr. Bill Stonitsch.....	8th P.E./Health
Mrs. Beth Thelo.....	Head of Café
Mrs. Katherine Tonelli.....	7th Language Arts
Dr. Chad Uphoff.....	Principal
Mrs. Julie Wright.....	Nurse
Ms. Kimberly Yonker.....	8th Social Studies

HOME/SCHOOL COMMUNICATION

The staff at CJHS is committed to providing the best possible educational environment for our students. The educational environment is only enhanced when parents and teachers work together. That's best accomplished through quality home/school communications. The teachers at CJHS will make an effort to contact parents on a regular basis, but communication is a two-way street. Parents need to contact their child's teacher regularly as well. Below you'll find a few of the formal avenues of home-school communication which are utilized at CJHS:

Email: All CJHS staff members can be reached via email. Addresses consist of a staff members first initial of his or her first name followed by the entire last name with the following ending - @csd17.org. For example - jsmith@csd17.org.

Indian Letter: Each Thursday "The Indian Letter" is distributed to all students and/or families. This email based newsletter will be sent to every parental email address which is made available to the main office. The Indian Letter will provide information about upcoming events, recognize special student accomplishments and give helpful hints about what it takes to be successful at CJHS.

CSD17 & CJHS APP: We have an app for smartphones. It has extra-curricular schedules, lunch menus and other important documents. In addition, set it to allow "push notifications" and you will receive occasional important messages via the app.

Mid-term Progress Reports: All students receive mid-term grade reports. It needs to be signed by a parent or guardian and returned to the study hall teacher by the specified date. These notices provide the communication necessary to realize where students should focus extra effort. All students should have plenty of time from this point to bring those grades up and to have a successful quarter.

Open House: Open house is scheduled in the evening during the first week of school. (Look for the date in the school calendar.) This night provides an opportunity for parents to find out more about school and teacher expectations. **All parents should attend.**

Trimester Report Cards: At the end of each twelve- week grading period, a report card will be issued. Report cards will reflect current grades for each subject, absences, grade point average and computerized comments made by teachers. It is understandable that parents may want to discuss their child's grade with a teacher. We encourage parents to call the teacher and schedule appointments as needed.

Parent/Teacher Conferences: Parent/Teacher conferences are scheduled two times during the school year (see your school calendar for specific dates). Parents will sign-up for conferences through electronic methods.

TeacherEase & Power School: The faculty and staff at CJHS will be utilizing the TeacherEase program for the reporting of student grade reporting. Power School can be accessed by parents to track their child's attendance and lunch balances. The office will provide fliers with instructions on how to logon as a parent or student to TeacherEase.

PROCEDURAL GUIDELINES

Accidents or Injury: Any student involved in an accident or injured in any way must report the incident immediately to his or her classroom teacher. If a teacher is unavailable, the student should report directly to the main office.

Assignment Notebooks: Keeping an assignment notebook is necessary for successful organization in school. Teachers may check to see that it is filled in after each class. Parents should also check the notebook to help keep their student organized. Any lost notebooks should be replaced through the main office for a cost of five dollars per notebook.

Attendance: D17 Policy: *Consistent student attendance is a key factor in student achievement and educational success. It is the legal responsibility of the parent/ guardian to ensure that their child attend school daily and on time. Please make every effort to avoid removing your son or daughter from school for vacation or other reasons not including illness or bereavement. In the event that you have advance knowledge that your child is going to be absent, please send a written note to your child's school explaining the absence. When an unexpected absence occurs, parents/guardians are required to telephone the school before 9:00 a.m. and provide the school with a reason for the absence. Each school has an Absence Hotline listed in the beginning of this handbook. In accordance with school policy, school personnel will contact the parent/guardian at either home or work to verify a student's absence when parents/guardians have not reported the child's absence. Parents may request make-up work when reporting a student absence. Make-up work due to absence may be sent home with another student or picked up after school. A physician's release must be provided for any student who is absent from school for 3 or more days due to illness or a contagious disease. The physician's written release must contain the dates of and reasons for the absences. If absences are excessive, the district may require additional written medical verification from a physician licensed to practice medicine. Excused absences include illness, death in the immediate family, attendance at funerals, and medical/dental appointments. These absences will be considered excused after a parent reports and explains the reason for the absence. Students continue to be responsible for their school assignments when absences are excused. Parents/guardians and/or the student should contact appropriate school personnel to make arrangements for completing missing assignments. See page 9 for "Make-Up Work". If your child is absent without valid cause for 5% or more of the previous 180 regular school attendance days (PA97-0218 effective July, 2011) or if tardiness becomes problematic, a meeting with the parent/guardian and school officials may be scheduled. If, after the meeting there is no improvement in a child's attendance, the district will file a truancy report with the Will County Truant Officer. **When an unexpected absence occurs, parents/guardians are required to telephone the school BEFORE 9:00 AM and provide the school with a reason for the absence. You may call the attendance hotline at 521-3031 before 7:30 am, or call the office after 7:30 am at 467-4314.***

Book Bags: Students are to leave their book bags in their lockers during the school day.

Building Access Before School: Students should NOT arrive to school prior to 7:45 a.m. unless prior arrangement is made with a staff member. Car riders are to be dropped off at the southeast entrance (that entrance is closed at 7:55 a.m.). Bus riders, bike riders and pedestrians can enter through the main entrance.

Cameras &/or Camera Phones: Photography or filming with these devices at school, on buses or at school events is strictly prohibited. Filming, picture taking, recording or phot-altering and/or posting online of anyone without their permission is strictly prohibited and will be considered a serious violation of school rules.

Cheating & Plagiarism: Students involved in these activities will be dealt with immediately by their classroom teacher and/or the administration. These unethical behaviors will not be tolerated. Students will be assigned disciplinary consequences and may receive zero credit on the assignment or test.

Dress Code (D17 Policy): Channahon School District works to provide all students with a safe and decent academic learning environment. Students should be dressed in clothing appropriate for instruction at school-Policy 7:160. Inappropriate dress is defined as immodest clothing which disrupts the academic learning environment. Student choice of clothing can disrupt the learning environment when it is representative or suggestive of violence, illegal acts, drug/alcohol/tobacco use, offensive/obscene gestures/pictures, gang affiliation or devil/cult worship. Clothing or accessories containing any of these items are strictly prohibited and will not be allowed. Students violating the dress code policy shall be subject to appropriate disciplinary action as per School Board Policy 7:160 and 7:190. Appropriate dress for all students, male and female, is defined as clothing that covers the torso from the shoulder to 'mid-thigh' and is not revealing. Shoulders and midriff must be covered. Tank tops, spaghetti strap, and teddy tops may not be worn without another shirt over it. It is recommended that short-sleeved shirts be worn. Clothing made of compression fitting spandex or similar material may not be worn unless other clothing is worn over it. Any other clothing deemed inappropriate for a school setting by the teacher and/or the building administrator will be addressed on an individual basis.

Hats, caps, visors, bandanas are not to be worn during the school day. Jackets or coats, designed to be worn outside in inclement weather, are to be placed in lockers and not worn to classes. Pajamas or pajama pants and pajama-type attire is only to be worn on days designated as pajama dress-up days. Teams or Clubs who occasionally wish to have a special dress-up day to show team unity must still receive advance permission to do so. The dress guidelines at Channahon Junior High were designed to help maintain an academic environment that emphasizes decency and respect.

Dress Code for the 8th Grade Dance, Academic Awards Night & other similar special events (D17 Policy): At social events, the dress code is strictly enforced. Backless or low-back dresses; low-cut dresses, dresses that reveal cleavage, and or dresses that reveal midriff are not permitted. Clothing made of sheer or see through material; or strapless dresses are also prohibited. Dresses must be 'Mid-Thigh' in length. A collared shirt and dress pants are acceptable, and ties are optional. Jeans, athletic pants, shorts, and tightly-fitted clothing are not permitted. Students violating the dress code policy shall not be allowed to participate in the event and will be sent home.

Entering School: There are two entrances available to students in the morning. Students riding buses or walking are to enter the building through the main office entrance (door #1) at the beginning of each day. Students dropped off by parents should use the east driveway entrance and drop off/pick up at the Southeast corner of the junior high school building. Students will be admitted to the school beginning at 7:45 a.m. on every school day. **Parents: Please be aware of the stop arms of the busses when they are parked. Cars who pass a stopped school bus are in violation of the law. All car traffic should avoid the front driveway from 7:25 – 7:55 am and from 2:25 – 2:50 pm. On M,T,W and Th students will enter the building and go straight to their locker and class. On Wednesdays, the students will go straight to the MP Room.**

Field Trips/Class Activities: From time to time field trips and class activities are scheduled. As they are considered an extension of the school, *all school guidelines and rules are in place.* Students may be withdrawn from these events for disciplinary or academic reasons. Students who have a doctor's note excusing them from gym class may be required by the nurse or principal to provide a doctor's release in order to attend the field trip. Students are responsible for any missed assignments, tests, etc.

Grading Scale/Standard-Based Grading (D17 Policy): A Standard-Based report card is used for students in Kindergarten through Eighth grade. Please refer to our website; <http://www.csd17.org/index.php/parents/standards-based-grading>, for more information. **DEFINITION OF SBG:** SBG identifies what exactly a child knows and can do based on the learning objectives. Letter grades cannot communicate to parents specific areas of academic strength or weakness.

STATEMENT OF PURPOSE: The purpose of this report card is to communicate with parents and students regarding the progress students are making towards the grade level specific learning standards, work habits, and social skills.

Indicators used for levels of understanding: (4) Extension – evidence supports a complex and consistent understanding of the standard through successful completion of enrichment. (3) Mastery – evidence supports achievement at grade level expectations in regard to the learning standard. (2) Progressing – evidence supports some growth within reasonable parameters of meeting the learning standard. (1) Limited – minimal evidence exists to support understanding of the grade level learning standard.

Indicators to be used for levels of Frequency (Process): A mid trimester check-in will be sent home at 6 weeks using the codes: + = No Concerns } = Needs Improvement (^ = modified instruction) * = The behavior portion may be different for grade levels K-4 and 5-8

Hallway Guidelines: In order to ease the flow of traffic and avoid congestion and confusion students must follow these regulations:

- 1) Running, pushing and shoving are not allowed. We have a hands-off policy.
- 2) Slamming lockers is not permitted. Lockers are to be closed in a reasonable fashion.
- 3) Students who are in the hallway after the bell need to have a pass. It is the student's responsibility to ask the teacher for a pass.
- 4) Students should pick up after themselves and be conscientious, in an effort to keep our hallways neat and orderly.
- 5) Food/drinks should not be in the hallway.
- 6) Due to safety concerns, absolutely no misbehavior of any type will be tolerated on the stairways. The elevator is available only to students with medical clearance from a physician. **The two stairwells at either end of the academic hallways are to be used for students going upstairs only. The middle stairwell should be used for going from upstairs to downstairs at all times.**

Homework: Homework may be required at times. The assignment notebook will help students organize their work. Homework is the student's responsibility.

Lockers: Every student will be assigned a locker for storage of books, jackets, note books, etc. Students will be responsible for their assigned lockers. Lockers are to be kept neat and orderly. Pictures, mirrors, or signs may be displayed inside as long as they are in good taste and are not permanently affixed. Writing and/or drawing on lockers is not permitted. The exterior of lockers may NOT be decorated (in order to keep them looking nice and new). The only exceptions are "Good Luck Signage" by coaches/parent organizations and teachers (all with administrative approval). The assigned combination should be private. Lockers are not to be "set" to open automatically. This can cause damage to the mechanism for opening and closing. Lockers are school property and upon occasion the principal may need to inspect student lockers.

Lunchroom Guidelines: Each student will have their own lunch period for approximately thirty minutes per day. Students may bring their own lunch or purchase the school lunch. The lunch program is a pre-paid system in which deposits can be made to student debit accounts. When purchasing lunches, students are to present their student id cards to the cashier for the appropriate debit to be made. Replacement cards are \$5. If you lose your lunch card it must be replaced within one week. The balances of all lunch accounts for indi-

vidual students can be checked by parents through the Power School program. Do not bring drinks in a glass container as they can easily break. Food may not be taken outside and students are not permitted to go to lockers during lunch. Students must have a pass signed by a teacher prior to lunch period if they intend to go to a teacher's classroom. Seating may be assigned. Students are expected to follow procedures established to ensure an orderly lunchroom. Furthermore, students are expected to listen to all supervisors. Everyone is responsible for cleaning up after him/herself.

Make-up Work from Illness: CJHS is adopting standards-based-grading philosophies (emphasis on what a child knows at assessment time, and less emphasis on when they know it, such as first-time-or-else grading). Teachers will set their own standards-based-grading make-up and re-do policies, but it will at minimum allow students returning from an illness to have the number of days missed (plus 1) to make up work for full credit. Parents should call and report every absence and may request homework at this time. However, requests must be made before 9:00a.m. Parents requesting homework for absences can pick it up after 3:00. Parents will be given the homework packet in the office, and it is the parent's responsibility to get all necessary books from your student's locker. Locker combinations will be supplied.

Planned Absences: For any planned extended absence (such as a family vacation) students should notify all of their teachers at least two weeks prior to the absence. The teacher and student will fill out a **planned absence form** which will list the assignments and the due dates. All work which is received beforehand or during any extended absence, including but not limited to vacations and out of school suspensions, will be due to turn in on the date of return to school. For any planned extended absence in which work is not received beforehand, all make up work will be due within five school days.

Medication: When a child requires medication, the primary responsibility for administration of such medications rests on the parents. The district recognizes that some conditions can be controlled or corrected only when medicated at intervals, which may include school hours. In those instances, when the doctor determines that administration during school hours is necessary for optimum benefits, the District 17 board policy regarding the administration of medication will be followed. If your child will need to take any type of medication during the school day, please contact the main office to obtain a copy of the district guidelines.

Morning Announcements: Each morning, announcements will be given over the intercom, followed by the Pledge of Allegiance. The announcements will provide information about up-coming events, sports results, and club organization news. All announcements have to be cleared by the office, coaches or sponsors. Personal information will not be allowed on the intercom. Students are expected to be quiet during the announcements.

Nurse's Pass: Our Nurse will be on duty every day during the time posted. Anyone who needs to see the Nurse must first obtain a pass from his/her teacher. Emergencies that occur during a time when the Nurse is not present will be referred to the office. The Nurse is to be notified of any medical conditions, (broken arms, sprained ankles, etc.) medications for distribution, and/or doctors excuses from P.E. If students come to school and become ill, they may be sent home. For the most part, students need to have a temperature above normal in order to be sent home. The nurse or the office will make every effort to contact the home and emergency numbers in case of an emergency.

P.E. Guidelines & Dress Code: Students are required to wear a CJHS P.E. uniform, white athletic socks, and tennis shoes. Uniform shirts and shorts can be purchased from Ken Woody's in Joliet, IL. **For safety purposes,** facial piercings, ear gauging devices, dangling or hoop earrings, necklaces, bracelets, and watches may **NOT** be worn during PE class. Tennis shoes should not be their street shoes and should be kept at school. Each student will be provided a locker and combination lock.

Assigned lockers should be kept locked and the combination should remain private. Students are required to be excused from P.E. with a Doctors' excuse if they have stitches, a splint, or a cast. Also, students will not be allowed back into P.E. until they are released from their doctor and bring in a note to verify this. Good personal hygiene habits are emphasized in health as well as P.E. **Uniforms need to be taken home every Friday, cleaned, and brought back to school after the weekend.** An unwashed uniform will NOT be an excuse for not participating in P.E., even with a parent note.

P.E. Excuses: D17 Physical Education Excuse Policy: *A written excuse must be provided for any student who is unable to participate in physical education. All notes excusing students from PE class must be turned in at the beginning of the school day to the Nurses office. A parent/guardian may excuse a student for illness or a condition that does not warrant daily medical attention for one day, three times per trimester. Cases such as these required parental discretion as to the seriousness of the illness or injury bearing in mind that full participation in physical education is an important goal. Excuses for minor illnesses such as colds or aches and pains are not accepted. In the event of an extended medical condition, which is defined as 3 consecutive days or longer, a written doctor's note explaining the problem, cause of the problem, and length of excused time must be given to the school nurse. In the event that a doctor's note does not clarify a return date, a written note from the doctor is required to return to PE. Those students who have an extended excuse from physical education will participate in an alternate activity. A doctor's note is required for any student with stitches, staples, splint, cast or the need for crutches (explaining that the student has been trained to use crutch use). Any student excused from physical education will not be allowed to participate in lunch recess or extra-curricular sports activities. If the physician deems it necessary that the student should have a modified PE class, the PE teacher and the nurse will meet to discuss appropriate modifications.*

Personal Items: Personal items such as video game players, toys, games, etc., are to be left at home and not brought to school. Cell phones should not be on the student at any time during the school day and use is prohibited during this time. Any articles from home that are required for a speech or demonstration in a class must be approved ahead of time by the teacher or principal. These items may be kept in the office for safe-keeping. Pets are not allowed in the building without prior permission and special arrangements for drop off and pick up. Any personal item deemed not conducive to the school environment may be confiscated by the teacher and/or principal and returned only to a parent.

Phone Usage: The office phone may be used by students for emergency purposes only or if permission is given by a staff member. Students are not allowed to call home for forgotten items. All cell phones should be put away as soon as you enter the building, turned off and stored in lockers during the school day.

Pop/Candy/Beverage/Gum Rules:

- No pop, food or candy should be brought into any class.
- Sealed pop or food must be sealed in a lunch bag and/or stored in a locker when entering the building. High Caffeine Drinks (e.g. Monster Drinks) are not allowed at school, even during lunch time.
- Gum rules are at the teacher's discretion.
- Since the school is air conditioned and we have water fountains, water bottles will only be permitted in class with administrative approval based off of a doctor's note.

Guidelines for Violations of Pop/Gum/candy Rules:

- 1st offense (quarter): warning
- 2nd offense (quarter): lunch detention
- 3rd offense (quarter): detention
- 4th offense (quarter): office referral for action

Textbooks: All textbooks are the property of Channahon Schools. Families pay a rental fee to use them. When students are assigned books, it is their responsibility to care for their books. Students will be assessed a fine for lost or damaged books. It is strongly encouraged that students cover their books in order to protect them.

Visitors: All visitors to the building must report to the main office immediately upon entrance to obtain a visitor's pass. Students will not be allowed to bring visitors to school with them.

STUDENT BEHAVIOR

PROHIBITED STUDENT CONDUCT: STUDENTS MAY BE DISCIPLINED FOR GROSS DISOBEDIENCE OR MISCONDUCT, INCLUDING BUT NOT LIMITED TO THE FOLLOWING:

1. Using, possessing, distributing, purchasing, selling or offering for sale tobacco or nicotine materials, including electronic cigarettes or e-cigarettes.
2. Using, possessing, distributing, purchasing, or selling alcoholic beverages. Students who are under the influence of an alcoholic beverage are not permitted to attend school or school functions and are treated as though they had alcohol in their possession.
3. Using, possessing, distributing, purchasing, selling or offering for sale:
 - a. Any illegal drug, controlled substance, or cannabis (including marijuana, medical cannabis and hashish).
 - b. Any anabolic steroid unless it is being administered in accordance with a physician's or licensed practitioner's prescription.
 - c. Any performance-enhancing substance on the Illinois High School Association's most current banned substance list unless administered in accordance with a physician's or licensed practitioner's prescription.
 - d. Any prescription drug when not prescribed for the student by a physician or licensed practitioner, or when used in a manner inconsistent with the prescription or prescribing physician's or licensed practitioner's instructions. The use or possession of medical cannabis, even by a student for whom medical cannabis has been prescribed, is prohibited.
 - e. Any inhalant, regardless of whether it contains an illegal drug or controlled substance: (a) that a student believes is, or represents to be capable of, causing intoxication, hallucination, excitement, or dulling of the brain or nervous system; or (b) about which the student engaged in behavior that would lead a reasonable person to believe that the student intended the inhalant to cause intoxication, hallucination, excitement, or dulling of the brain or nervous system. The prohibition in this section does not apply to a student's use of asthma or other legally prescribed inhalant medications.
 - f. "Look-alike" or counterfeit drugs, including a substance that is not prohibited by this policy, but one: (a) that a student believes to

be, or represents to be, an illegal drug, controlled substance, or other substance that is prohibited by this policy; or (b) about which a student engaged in behavior that would lead a reasonable person to believe that the student expressly or impliedly represented to be an illegal drug, controlled substance or other substance that is prohibited by this policy.

- g. Drug paraphernalia, including devices that are or can be used to: (a) ingest, inhale, or inject cannabis or controlled substances into the body; and (b) grow, process, store, or conceal cannabis or controlled substances.
- h. Any substance inhaled, injected, smoked, consumed or otherwise ingested or absorbed with the intention of causing a physiological or psychological change in the body, including without limitation, pure caffeine in a tablet or powdered form.

Students who are under the influence of any prohibited substance are not permitted to attend school or school functions and are treated as though they have the prohibited substance, as applicable, in their possession.

- 4. Using, possessing, controlling or transferring a "weapon" or violating the procedures listed below under the Weapons Prohibition section of this handbook procedure.
- 6. Using a cellular telephone, smartphone, video recording device, personal digital assistant (PDA), or similar electronic device in any manner that disrupts the educational environment or violates the rights of others, including using the device to take photographs in locker rooms or bathrooms, cheat, or otherwise violate student conduct rules. Prohibited conduct specifically includes, without limitation, creating and sending, sharing, viewing, receiving or possessing an indecent visual depiction of oneself or another person through the use of a computer, electronic communication device or cellular telephone, commonly known as "sexting." Unless otherwise banned under this policy or by the building principal, all cellular phones, smartphones and other electronic devices must be kept powered-off and out-of-sight during the regular school day unless: (a) the supervising teacher grants permission; (b) use of the device is provided in a student's individualized education program (IEP); or (c) it is needed in an emergency that threatens the safety of students, staff, or other individuals.
- 7. Using or possessing a laser pointer unless under a staff member's direct supervision and in the context of instruction.
- 8. Disobeying rules of student conduct or directives from staff members or school officials. Examples of disobeying staff directives include refusing a staff member's request to stop, present school identification or submit to a search.
- 9. Engaging in academic dishonesty, including cheating, intentionally plagiarizing, wrongfully giving or receiving help during an academic examination, altering report cards and wrongfully obtaining test copies or scores.
- 10. Engaging in bullying, hazing or any kind of aggressive behavior that does physical or psychological harm to a staff person or another student or encouraging other students to engage in such behavior. Prohibited conduct specifically includes, without limitation, any use of violence, intimidation, force, noise, coercion, threats, stalking, harassment, sexual harassment, public humiliation, theft or destruction of property, retaliation, hazing, bullying, bullying using a school computer or a school computer network or other comparable conduct. The school will also continue to educate and train students on good mental-health strategies, communication techniques and how to protect oneself from cyber-bullying, in order to help navigate difficult peer relationship situations, whether in-person or online, as students develop.
- 11. Engaging in any sexual activity, including without limitation, offensive touching, sexual harassment, indecent exposure (including mooning) and sexual assault.
- 12. Engaging in teen dating violence.
- 13. Causing or attempting to cause damage to, stealing, or attempting to steal, school property or another person's personal property.
- 14. Entering school property or a school facility without proper authorization.
- 15. In the absence of a reasonable belief that an emergency exists, calling emergency responders (calling 9-1-1); signaling or setting off alarms or signals indicating the presence of an emergency; or indicating the presence of a bomb or explosive device on school grounds, school bus or at any school activity.
- 16. Being absent without a recognized excuse.
- 17. Being involved with any public school fraternity, sorority, or secret society.
- 18. Being involved in a gang or engaging in gang-like activities, including displaying gang symbols or paraphernalia.
- 19. Violating any criminal law, including but not limited to, assault, battery, arson, theft, gambling, eavesdropping, vandalism and hazing.
- 20. Engaging in any activity, on or off campus, that interferes with, disrupts, or adversely affects the school environment, school operations, or an educational function, including but not limited to, conduct that may reasonably be considered to: (a) be a threat or an attempted intimidation of a staff member; or (b) endanger the health or safety of students, staff, or school property.
- 21. Making an explicit threat on an Internet website against a school employee, a student, or any school-related personnel if the Internet website through which the threat was made is a site that was accessible within the school at the time the threat was made or

was available to third parties who worked or studied within the school grounds at the time the threat was made, and the threat could be reasonably interpreted as threatening to the safety and security of the threatened individual because of his or her duties or employment status or status as a student inside the school.

22. Operating an unarmed aircraft system (AUS) or drone for any purpose on school grounds or at any school event unless granted permission by the building principal.

For purposes of these rules, the term "possession" includes having control, custody, or care, currently or in the past, of an object or substance, including situations in which the item is: (a) on the student's person; (b) contained in another item belonging to, or under the control of, the student, such as in the student's clothing, backpack, or automobile; (c) in a school's student locker, desk, or other school property; (d) at any location on school property or at a school-sponsored event; or (e) in the case of drugs and alcohol, substances ingested by the person.

Efforts, including the use of positive interventions and supports shall be made to deter students, while at school or a school-related event, from engaging in aggressive behavior that may reasonably produce physical or psychological harm to someone else.

When and Where Conduct Rules Apply

The grounds for disciplinary action also apply whenever the student's conduct is reasonably related to school or school activities, including but not limited to:

1. On, or within sight of, school grounds before, during, or after school hours or at any time;
2. Off school grounds at a school-sponsored activity or event, or any activity or event that bears a reasonable relationship to school;
3. Traveling to or from school or a school activity, function, or event; or
4. Anywhere, if the conduct interferes with, disrupts, or adversely affects the school environment, school operations, or an educational function, including but not limited to, conduct that may reasonably be considered to: (a) be a threat or an attempted intimidation of a staff member; or (b) endanger the health or safety of students, staff, or school property.

Disciplinary Measures

School officials shall limit the number and duration of expulsions and out-of-school suspensions to the greatest extent practicable, and, where practicable and reasonable, shall consider forms of non-exclusionary discipline before using out-of-school suspensions or expulsions. Potential disciplinary measures include, without limitation, any of the following measures:

1. Notifying parents/guardians.
2. Disciplinary conference.
3. Withholding of privileges.
4. Temporary removal from the classroom.
5. Return of property or restitution for lost, stolen or damaged property.
6. In-school suspension.
7. After-school study provided the student's parent/guardian has been notified.
8. Community service.
9. Seizure of contraband; confiscation and temporary retention of the personal property that was used to violate school rules.
10. Suspension of bus riding privileges.
11. Suspension from school and all school activities for up to 10 days. A suspended student is prohibited from being on school grounds.
12. Expulsion from school and all school activities for a definite time period not to exceed 2 calendar years. An expelled student is prohibited from being on school grounds.
13. Transfer to an alternative program if the student is expelled or otherwise qualifies for transfer under State law.
14. Notifying juvenile authorities or other law enforcement whenever the conduct involves criminal activity, such as, illegal drugs (controlled substances), "look-alikes," alcohol or weapons or in other circumstances as authorized by the reciprocal reporting agreement between the District and local law enforcement agencies.

The above list of disciplinary measures is a range of options that will not always be applicable in every case. In some circumstances, it may not be possible to avoid suspending or expelling a student because behavioral interventions, other than a suspension or expulsion, will not be appropriate and available, and the only reasonable and practical way to resolve the threat and/or address the disruption is a suspension or expulsion.

Weapons Prohibition

A student who is determined to have brought one of the following objects to school, any school-sponsored activity or event, or any activity or event that bears a reasonable relationship to school shall be expelled for a period of not less than one year but not more than 2 calendar years: The expulsion requirement may be modified by the superintendent, and the superintendent's determination may be modified by the board on a case-by-case basis. The definition of a weapon can be found in Board Policy 7:190. Please consult with the principal before bringing anything into the school, even for a class project or speech, that could be interpreted as a weapon.

Gang & Gang Activity Prohibited

"Gang" is defined as any group, club or organization of two or more persons whose purposes include the commission of illegal acts. No student on or about school property or at any school activity or whenever the student's conduct is reasonably related to a school activity, shall: (1) wear, possess, use, distribute, display, or sell any clothing, jewelry, paraphernalia or other items which reasonably could be regarded as gang symbols; commit any act or omission, or use either verbal or non-verbal gestures, or handshakes showing membership or affiliation in a gang; or (2) use any speech or commit any act or omission in furtherance of the interest of any gang or gang activity, including, but not limited to, soliciting others for membership in any gangs; (3) request any person to pay protection or otherwise intimidate, harass or threaten any person; (4) commit any other illegal act or other violation of district policies, (5) or incite other students to act with physical violence upon any other person. Any student who is immediately or indirectly involved in any such offenses may be suspended from school for up to 10 days and may be recommended to the Board of Education for expulsion, as per district policy.

Re-Engagement of Returning Students

The building principal or designee shall meet with a student returning to school from an out-of-school suspension, expulsion or alternative school setting. The goal of this meeting shall be to support the student's ability to be successful in school following a period of exclusion and shall include an opportunity for students who have been suspended to complete or make-up missed work for equivalent academic credit.

Additional Student Behavior Information

Students who receive 3 lunch detentions in a trimester, will receive an after school detention on the 4th. Students will receive progressive discipline for repeated infractions. Students will have a fresh start each trimester for all minor infractions.

These steps may be bypassed as deemed necessary by the Dean, Principal and/or school district.

Lunchroom Detention: *D17 Lunch Detention Policy – Whenever possible, students will participate in lunch and daily recess. This time provides an important break in the day and is proven to contribute to social, emotional, physical and cognitive development. However, lunch detentions may be given when a student's behavior is a safety concern to self or other students. Teachers who assign a lunch detention will contact parents/guardians on the day of the offense either by email or phone and will share the misbehavior that caused the detention. Any student who receives a third lunch detention will serve it as an after school detention. Lunch detentions will not be given for missing academic work therefore it is the student's responsibility to make up for any missing or incomplete work on their own time or at a time after school as arranged by the classroom teacher.*

All those assigned a lunchroom detention must be prepared to eat their lunch in the lunch detention room. Talking is not allowed in the detention room. It is the student's responsibility to report to the lunch supervisor for their lunch detention. **If a student accumulates 3 lunchroom detentions in a trimester, an after school detention will be issued for each additional offense, in addition to the lunchroom detention.**

After School Detention: Detentions are given for more serious or continual student misbehavior. The detention slip issued to the student will explain the misbehavior. The parent may be asked to sign the detention slip and the student will return it to the office the next day. Failure to serve a detention will result in issuance of a 2nd detention. **Continued failure to attend a detention will result in discipline consequence progression, including in-school or external suspension.**

In School Suspensions: In school suspensions consist of spending the entire school day in isolation (either in a teacher's classroom, the library or the office). They may be issued a book to read and/or may be given a meaningful writing assignment. Class work will be gathered for them and they will be able to begin working on their assignments. Students must turn in all work to their teachers the next day. Students may be suspended from all in-school and after-school activities during the suspension.

Out of School Suspensions or Expulsions: Out-of-school suspensions consist of students spending the entire day out of school. Students are suspended from school grounds and all school activities. Students suspended will have work collected by 2:00 p.m. the first or second day of suspension. All work will be expected to be turned in the first day back from suspension. After each out of school suspension students and their parents may need to conference with the principal prior to the student coming back to school. If a student needs to be suspended for more than ten (10) consecutive days, parents are entitled to a hearing in front of the School Board, as outlined in the Channahon Public School Board Policy.

BEHAVIORAL EXPECTATIONS

Tardiness - Students are to be in their scheduled classes when the bell rings. A tardy will be issued if this is not the case. A person who receives three tardies from a single class, during a trimester, including 1st period, will be issued an after school detention. The passing period is three minutes. All unexcused tardies will be dealt with as truancy.

Truancy - Un-excused absence from individual classes and/or significant portions of any school day will be considered as truancy. Excessive truancy will be referred to the Will County Truancy Officer. Truant behavior may also result in school issued disciplinary consequences.

Bus Misconduct - See section below. Misbehavior on the bus will not be tolerated by the administration of Channahon District 17.

Assigned Location: Students are always expected to be in their proper location. Students will be instructed on which places need permission (such as leaving the lunch room or recess to use the restroom). Students who are not where they are supposed to be for a second time shall receive a detention and may be placed on a restricted or no-pass list.

Cafeteria Expectations – Students are expected to keep their eating space clean and throw away all of their trash. Anything less, is disrespectful to the hard-working custodians and kitchen staff. Students who cannot do this after being warned may be given an assigned location to eat for the next full week.

Throwing of food is considered a serious violation of cafeteria rules and the student can expect an immediate consequence.

Public Display of Affection - Students are not to participate in acts demonstrating their affection for others, including but not limited to actions such as, hugging, kissing, and holding of hands.

Misuse of Technology - All students are required to sign an appropriate usage form prior to utilizing the technology available at CJHS. If students choose to violate this agreement, they may be subject to disciplinary consequences, including but not limited to the loss of access privileges. If technology is used to harass or intimidate other students, either at school or from home, students may receive appropriate disciplinary consequences. The CSD17 Chromebooks and Student Google Accounts are monitored by an automated security system (known as Gaggle). Not all alerts administration receives are inappropriate, however, if they are, the second one in the school year will receive a detention. This system was approved by the District in order to keep students safe with their 1-1 devices and to make sure they are navigating the online world appropriately during their formative years.

Cheating/Forgery/Plagiarism - Acts of academic dishonesty will not be tolerated at CJHS. Students may receive appropriate disciplinary consequences and may receive zero credit for the assigned task.

Electronic Devices (cell phones, games, music devices, etc.) - All such devices should be turned off and put away as soon as you enter the building and stored in lockers during the school day. The school day will be defined as 7:35 a.m. until the dismissal bell.

Vandalism - Temporary and/or permanent damages made to the property of others or to school property will result in disciplinary consequences. In addition, financial restitution will need to be made.

Insubordination/Disruptive Behavior/Inappropriate Language - Students will be expected to behave respectfully both during the school day and at all school-sponsored events. All such incidents of misbehavior may result in immediate disciplinary action.

THEFT/OTHER ILLEGAL ACTIVITY - Students involved in any illegal activities, including but not limited to the aforementioned, may be internally or externally suspended from school. The local authorities may also be contacted at the discretion of the administration.

TEASING & INSULTS

Teasing or insulting others is hurtful to others and will be addressed. Warnings will not be given for this type of behavior. Students guilty of minor, first-offense infractions will be given one of the following: 1) a detention or 2) required to participate in peer mediation. Students guilty of more hurtful infractions or repeated infractions shall receive a suspension from school.

FIGHTING, INCITING OTHERS, BULLYING, (SEXUAL) HARASSMENT AND INTIMIDATION

Fighting- Any time that one student has aggressive physical contact with another student it may be considered fighting. Pushing, kicking, and slapping are all included in fighting. Fighting includes any behaviors that put any other student at risk or in danger of being harmed. Actions prior to the fight will be investigated and students are responsible for any actions that incite or provoke (teasing, bullying, name-calling, etc...).

Inciting others- In many cases, students are encouraged or incited to join in a physical altercation by another student who is truly the root of the problem. Students who encourage others to fight will be subject to the consequences for fighting whether the incited students actually make physical contact or not.

Bullying, Intimidation & (Sexual) Harassment- (D17 Policy): Bullying, Intimidation & Harassment Bullying is unwanted, aggressive behavior among school aged children that involves a real or perceived power imbalance. The behavior is repeated, or has the potential to be repeated, over time. Both kids who are bullied and who bully others may have serious, lasting problems. In order to be considered bullying, the behavior must be aggressive and include: • An Imbalance of Power: Kids who bully use their power—such as physical strength, access to embarrassing information, or popularity—to control or harm others. Power imbalances can change over time

and in different situations, even if they involve the same people. • Repetition: Bullying behaviors are chronic. Bullying is a repeated event that has happened by the same student or group of students over a period of time. Bullying includes actions such as making threats, spreading rumors, attacking someone physically or verbally, and excluding someone from a group on purpose. Bullying, intimidation, and harassment are not acceptable in any form and will not be tolerated at school or any school-related activity. The school will protect students against retaliation for reporting incidents of bullying, intimidation, or harassment, and will take disciplinary action against any student who participates in such conduct. No person shall, using written language, verbally or electronically, to harass, intimidate or bully another based upon race, color, nationality, sex, sexual orientation, ancestry, age religion, creed, physical or mental disability, gender identity, order of protection status, status of homeless, or actual or potential marital or parental status, including pregnancy or other protected group status. The school and district will not tolerate harassing, intimidating conduct or bullying whether verbal, physical or visual, that interferes with or limits the victim's ability to participate in opportunities offered by the school. Our schools have consistent procedures for investigations relevant to these issues policy (7:20). 11 Examples of prohibited conduct include name-calling, using derogatory slurs, causing psychological harm, threatening or causing physical harm, or wearing or possessing items depicting or implying hatred or prejudice of one of the characteristics stated above. Examples of sexual harassment include touching, crude jokes or pictures, discussions of sexual experiences, teasing related to sexual characteristics, and spreading rumors related to a person's alleged sexual activities. Students who believe they are victims of bullying, intimidation or harassment or have witnessed such activities are encouraged to discuss the matter with a teacher, social worker or principal. Students may choose to report to a person of the student's same sex. Complaints will be kept confidential to the extent possible given the need to investigate. Students who make good faith complaints will not be disciplined. Any student who is determined, after an investigation, to have engaged in bullying, intimidation or harassment policy (7:20) will be subject to disciplinary consequences as provided in this handbook, including but not limited to, suspension and expulsion consistent with the school and district's discipline policy (7:190). Parents of students who have engaged in the above behavior will be notified. Any student making a knowingly false accusation regarding harassment may also be subject to disciplinary consequences.

USE of TOBACCO, NICOTINE, VAPING: Using, possessing, distributing, purchasing, or selling tobacco or nicotine materials are prohibited, including without limitation, the use of electronic cigarettes. Students are not allowed to possess, use distribute, purchase, or sell tobacco during the school day from the time they arrive in the morning until they leave at the end of the day, and at any extra-curricular activities on or off school property. This includes any time a student is riding on the school bus. Cigarettes, smokeless tobacco, nicotine patch or gum, e-cigarettes, vaping devices, and look a-likes are treated the same. Use of nicotine or tobacco products will result in the following consequence(s):

First Offense - Confiscation of materials, In School Suspension of one (1) day and Out of Building Suspension of one (1) day. Automatic police referral, and placed on hall pass restriction. Parent/guardian contacted.

Subsequent Offenses – Confiscation of materials, Out of Building Suspension no fewer than three (3) days, up to the possibility of expulsion. Automatic police referral given, and placed on hall pass restriction. Parent/guardian conference.

Athletic and Extra Curricular Code Violations:

First Offense - results in loss of 20% of participation in all athletics and any extra-curricular activities (eg. Art, Choir, Band, Clubs).

Subsequent Offenses – results in loss of remainder of school year participation in all athletics any extra-curricular activities (eg. Art, Choir, Band, Clubs).

NOTE: VIOLATIONS ARE CONSIDERED OVER THE COURSE OF THE CSD17 STUDENT'S CAREER. SCHOOL AUTHORITIES MAY INSPECT AND SEARCH SCHOOL PROPERTY AND EQUIPMENT OWNED OR CONTROLLED BY THE SCHOOL (SUCH AS LOCKERS, DESKS, AND PARKING LOTS), AS WELL AS PERSONAL EFFECTS LEFT BY A STUDENT, WITHOUT NOTICE TO OR THE CONSENT OF THE STUDENT. STUDENTS HAVE NO REASONABLE EXPECTATION OF PRIVACY IN THESE PLACES OR AREAS.

OUR DRUG-FREE PLEDGE

The faculty and staff at CJHS are committed to promoting the safety and well-being of our students through our ongoing anti-drug efforts. We believe that we are blessed with some great students and an outstanding community, however, the impact of drug abuse can be felt in all areas. Students are aware that the possession, distribution, or use of drugs at school or any school related function is absolutely prohibited. The school reserves the right to search school property and equipment owned or controlled by the school (such as lockers, desks and parking lots). Although we believe that our students make good choices in regards to drug usage, we also believe in being diligent in the deterrence of any and all drug abuse. We also intend to allow local law enforcement to conduct drug-dog

searches to help ensure a safe and drug-free environment at least once every school year.

BUS PRIVILEGE & WALKERS

It is important for all students to respect their school bus driver and obey the rules posted on the bus.

Bus Route Assignments: Bus routes and bus stops are assigned and all students must follow these assignments. If an emergency arises and a student needs to change busses or stops, parents must send a note to the principal. **If any student needs to ride a bus home to another student's bus stop, a signed note from the parents of both students must be submitted to the main office.** Students getting a ride from their parents should be picked-up near the east entrance.

BUS SAFETY RULES

- 1) Respect and listen to your bus driver.
- 2) Stay seated at all times. Wait until the bus comes to a complete stop before getting up.
- 3) Feet are to be on the floor and out of the aisles. Students should face the front at all times.
- 4) Eating and drinking is not allowed on the bus.
- 5) Windows may be opened only as far as the indicator line.
- 6) Throwing things in the bus or out of the windows is not allowed.
- 7) Talking on the bus is permitted, however, excessive noise is distracting to the driver and is to be avoided.
- 8) Students are responsible for their own belongings such as books, bags, and instruments. No radios or toys are allowed on the bus.
- 9) Pushing and shoving at the bus stop and the sidewalk at school is dangerous and strictly prohibited. The bus stop is considered an extension of school and all rules guiding student behavior at school are in force at the bus stop.
- 10) When you exit the bus, always walk in the front of the bus at the driver's sign. Never go behind the bus.

BUS MISCONDUCT

The bus driver is the authority on the bus and is expected to enforce all safety rules. Violations of the rules stated above will result in disciplinary measures taken by the bus driver and school staff to ensure safety. The bus driver has the prerogative of assigning seats. Students are expected to remain in their assigned seats when bus drivers assign seats. Throwing of items on the bus is considered a major bus rule infraction and the student can expect immediate consequences. Students who continue to violate safety rules will be referred to the principal and additional disciplinary consequences may occur, including but not limited to suspension of bus riding privileges.

Dismissal: Dismissal from school is staggered with half of the students (first dismissal busses) being dismissed at 2:32. The other half of the student body (second dismissal busses & walkers or car riders) are dismissed at 2:39, with the buses leaving at approximately 2:44. Students will be dismissed from their 8th period class to go to their locker and then immediately to their assigned bus. Any student who is staying after school for an extracurricular activity will be released at second dismissal. No athletic participants will be released at first dismissal, unless specifically requested by the administration.

WALKERS/BIKE RIDERS

- 1) Do not walk or ride your bike in the middle of the road.
- 2) Be careful crossing streets. Watch for traffic.
- 3) When walking students must use sidewalks and walking/biking paths when available.
- 4) All walkers, bike riders and car riders will be dismissed at 2:39 (second dismissal bell).
- 5) Students assigned bus routes must ride their bus, unless they bring in a signed note from **their parent/guardian giving them permission to walk or bike ride to and from school.**

EXTRACURRICULAR/ATHLETIC ACTIVITIES

All extracurricular activities are a privilege, not a right. Therefore, to participate in any extracurricular athletic competition/sport, club and/or activity, the student must be in good academic standing. If a student is not, he/she may be exempted from participation until he/she has improved. This includes attendance issues. Furthermore, students who violate school rules may be removed.

Transportation to and from practice, activities, and/or clubs is the responsibility of the student's parents/guardians. Picking up your child promptly is appreciated.

CLUBS AND ACTIVITIES

CJHS offers a wide variety of extracurricular activities. Most of these activities occur after school. Some of the activities have a fee associated with them. Club activities are done at 3:40, unless the members are told otherwise. Below is a list of the CJHS academic activities.

Art Club- Art Club works on projects for the school, sets for the play, or other individual projects you may have. See Mr. Fracassi in the Art room for information.

Band- The Band meets during Study Hall period 5A on Mondays, Wednesdays, and Fridays. They perform in concerts, parades, and local competitions. See Mr. Becker in the Band room for lessons or more information.

Beta Club: In order to be invited to join the Beta Club after 7th grade, or be recognized at the graduation ceremony after 8th grade, students must: A) Maintain a 3.4 cumulative JH G.P.A. at the end of the school year, and B) Not receive a 3rd after-school detention, or the equivalent thereof, during their current school year. Three lunch detentions shall count as one after-school detention. One violation which results in an in-school suspension day(s) shall count as two after-school detentions. Any out of school suspension shall result in immediate dismissal. In order to be recognized as a Beta Club member at the graduation ceremony, students must meet the same GPA and discipline criteria, and submit their completed total of fifteen hours of service (7.5 community service and 7.5 school service hours). Additionally, members must participate in all Beta-sponsored activities. The Beta Club will elect four officers: President, Vice President, Treasurer and Secretary. All elected officers will adhere to the National Beta Club standards or they may be removed from their position.

Choir- The Choir is open to any 7th or 8th grade student in good academic standing. Choir meets during Study Halls on Tuesday, Thursday, and Friday. The Choir performs in a couple of concerts, contests, and trips throughout the school year. See the teacher for more information.

Drama Club- The Drama Club works together to put on the CJHS school play in the spring. Stage Managers are interviewed in late November. Cast auditions are typically in early December. Rehearsals are scheduled during the next several months. Stage Crew, including light crew, sound crew, stagehands, and makeup crew are selected in early March. The play is presented in early April. CJHS students run the entire production. See Miss Yonker in room 106 for more information.

D & D Club- Dungeons & Dragons Club is a group that meets to make new friends, play games, and socialize together with each other. See Mr. Martin for more information.

Entrepreneurship Club- The Entrepreneurship Club, supported by the Joliet Chamber of Commerce Education Committee, shall encourage participants to develop an entrepreneurial spirit. They shall develop a business proposal and present it at a showcase every spring. See Miss Patula for more information.

Friday Friends- Friday Friends is a group that meets to make new friends, play games, and socialize together with each other and at special school events and field trips. See Mrs. Krakowski for more information.

Geography Bee- The CJHS Geography Bee is open to any 6th, 7th, or 8th grade student. It is a trivia contest run by the National Geographic Society typically in the autumn. The overall winner takes a test to qualify for the State Geography Bee. See Miss Yonker in room 106 for more information.

History Bee- The CJHS History Bee is open to any 7th, or 8th grade student. See Miss Yonker in room 106 for more information.

Math Team- Math team usually begins in January and is open to all students in good standing. Students practice various problems and strategies to compete against other schools for the best answer in the fastest time. If you like math, this is the team for you! See Mrs. Petersen for more information.

Math & Science Club- Sponsored by Exxon-Mobil, this club allows students to create a project each year to be presented at the Exxon-Mobil Showcase. See Mr. Lange for more information.

Red Riot- Red Riot is the name of the student fan section at home games.

Scholastic Bowl- Scholastic Bowl usually begins meeting in January and is open to all students in good academic standing. Students work with a team to answer trivia questions on various subjects against teams from other schools. See Mr. Urbanski for more details!

Speech Team- Speech Team (or mini-drama) is open to all students in good academic standing. Members of the team can work individually, in pairs, small groups, or large groups to perform serious or comedic skits at a competition performance level. This is a great club to join if you are thinking about auditioning for the school play. Rehearsals are held from August to November, culminating with contest performances. See Mrs. Michalak in room 200 for more information.

Spelling Bee- The CJHS Spelling Bee is held during the winter and is open to any 7th or 8th grader as well as the 6th grade winner. This Bee determines the overall top speller in the district. The district winner will then compete in a County Spelling Bee. The top spellers from each grade will compete in the IVC Spelling Bee for the top awards out of all conference schools. See Mrs. McMillin in room 207 for more information.

Student Council- The Student Council is the governing body of the school. Members brainstorm and work on fun activities and fundraisers to make our school a better place. All students in the school elect our President, Vice-President, Secretary, and Treasurer. Study Halls elect their own representatives. Student Council meets a couple of days a month before school (to avoid conflict with after school activities). Officers meet more often and run the meetings. See Mr. Martin in room 102 for more information.

Dances/Other School-Sponsored Activities: Junior High dances and special events are for Channahon Junior High students only. The students must stay the entire time unless a parent comes to the door to pick a student up early.

ATHLETICS

The philosophy of athletics at CJHS is to provide a well-rounded quality program that contributes to the physical, mental, and emotional well-being of those who participate. Our program is based on the premise that success is individuals and teams playing to the best of their abilities. Students will be given an athletic handbook at the beginning of each season. It is the responsibility of the student and parents/guardians to read the handbook.

ATHLETIC PROGRAM

Channahon Junior High is a member of the Illinois Valley Conference and the I.E.S.A. Other conference members are Coal City, Dwight, Elwood, Gardner-South Wilmington, Mazon-Verona-Kinsman (MVK), Minooka, Reed-Custer, Richland, Saratoga, Seneca, Shabbona and Wilmington.

Interscholastic Athletic Program: There are fees associated with participation in each interscholastic sport. They are \$15 per sport. Each athlete will receive an athletic handbook. It is the responsibility of the participant and the parents/guardians to review the rule s and regulations. The Interscholastic Sports CJHS offers are as follows:

Boys Sports	Girls Sports
Baseball	Softball
Cross Country	Cross Country
Soccer	Soccer
	Cheerleading
Basketball	Basketball
Bowling	Bowling
Wrestling	Volleyball
Track	Track

Intramural Athletic Program: The Intramural Athletic Program is being run by the Channahon Park District. Look for information regarding co-educational Basketball & Volleyball through the Park District.

ACADEMICS: ELIGIBILITY, CODE OF CONDUCT, GPA & AWARDS

The eligibility policy has been formulated in accordance with the Illinois Elementary School Association or I.E.S.A. Grades are checked weekly and a student must be doing passing work in all school subjects. If at any eligibility check a student is failing any subject, he/she will be ineligible to compete from Monday through Saturday of the following week. Failing a subject is defined as not meeting a class average gpa of 1.4. The office runs this report each week. A person can be reinstated if he/she can meet these same eligibility requirements at the end of any succeeding week. A student who is ineligible may not participate in any interscholastic event; however, they are required to attend each practice. These students will spend the first half of each practice studying in those subject areas that they are failing and the last half working with the team. Ineligible players will not be allowed to go to away games on the bus with the team. Ineligible players SHOULD attend home games. They will be required to sit near the team and be out of uniform. Ineligible players will be encouraged to go to homework club when it meets. No player may skip a detention in order to play a game. If a player has fulfilled his/her obligation for a detention, he/she may play on that day. Any player who attends school but fails to serve a detention on a given day will be ineligible until all outstanding detentions are served. A student must attend school on the day of an interscholastic event in order to play that day. **Athletes must be in attendance for at least half of the school day to be eligible to participate in any contest on that date or on the weekend immediately following the absence.** A student who misses Physical Education due to a medical excuse either from home or the doctor will not be allowed to participate in the after school sport that day. **Any student who quits a team after the first interscholastic event will be ineligible to participate in any other sport during the same athletic season.**

* Drama & Musical performances shall fall under the same guidelines and expectations.

Athletic Code of Conduct: Athletes are representatives of their school and community. Their conduct must reflect this responsibility.

ity at all times.

1. Good sportsmanship is a prime objective of Channahon Public Schools and will be expected of its participants. Athletes should conduct themselves in a sportsmanlike manner at all times. Students who do not demonstrate good sportsmanship may have consequences set forth by the coach or administration.
2. Players, coaches, and parents must respectfully abide by the decisions and judgments of all game officials.
3. Develop a good attitude. A person's character becomes apparent in sports when times get tough.
4. Respect your fellow athlete for himself or herself and not according to race, creed or religious beliefs.
5. Any athlete upon proof of using or possessing tobacco on or off school grounds for a first offense will result in a loss of 20% of the regular season dates. This penalty may be carried over from one season to the next.
6. Each sport team and coach will have a distinct set of rules relating specifically to the sport. All athletes are expected to adhere to all rules that the sport or coach may impose.
7. Any athlete upon proof of any involvement in illegal activities, may be removed from the sport for the remainder of the season.

Guidelines for Spectators at Athletic Events: So that each parent, student, & guest may enjoy viewing athletic contests & events at CJHS, and in order to keep playing conditions as safe as possible for all participants, we expect all spectators to observe the following guidelines:

1. Treat performers & all spectators with respect. (No booing or hissing.)
2. We expect people to be loud, but be appropriate. Being appropriate means:
 - Applaud & listen at the appropriate times.
 - Remain in seats during game action.
 - Generally speaking, enter & exit the gym quietly during breaks in the action.
 - Use proper language. (No profanity.)
 - Food & drinks need to be kept in the Commons Area.
3. Be safe at the contest.
 - No foot-stomping in the bleachers.
 - No running, jumping, or horseplay.
4. Student spectators are expected to be in the gym at all times, except during the designated concessions time. Spectators that violate the rules may be required to leave.
5. Adult spectators should never address student athletes directly with anything negative or disparaging. Student spectators are always held to the school code of conduct. They shall not chant anything negative or inappropriate at the other student athletes.

HONORS AND AWARDS

Band and chorus do not count in grade point average computations.

Honor Roll: Each trimester, honor roll will be calculated using the TeacherEase grading system. Honor roll students receive recognition certificates.

Indian Pride: Each trimester the CJHS staff selects roughly 16 students as INDIAN PRIDE RECIPIENTS. These students are recognized based off of the character trait for that particular quarter (some examples of traits of the quarter might include honesty, trustworthiness, etc...). These students are recognized at an Indian Pride Breakfast and they receive a recognition certificate.

8TH GRADE AWARDS

Although these awards are issued at the culmination of the junior high experience, all of the junior high years are taken into account.

American Legion Award: Gold tassel recipients (explained below) are eligible for the American Legion Award. One male and one female from among this group will be selected for this award. Winners will receive a framed certificate provided by the local American Legion Post and special recognition at the Graduation Ceremony. This award goes to the boy and girl who best exemplify the qualities of achievement, citizenship, participation in activities, integrity, leadership and patriotism. The entire faculty votes for the nominees and recipients of the American Legion Award.

American Legion Auxiliary Award: Recipients of this award receive a certificate and special recognition at Graduation. Like the American Legion Award, the qualities of citizenship, participation in activities, integrity, leadership and patriotism are considered. Un-

like the American Legion Award students do not need to earn a Gold Tassel to be considered. Again the faculty nominates & elects the recipients of this award.

Art Johnson Memorial Award: Art Johnson was the Building and Grounds Superintendent for CSD17 for over twenty years. This award, started in 2015, is awarded to one 8th grade student who values the importance of staying involved through extra-curricular activities, while maintaining proper focus on academics and service to the school and/or community.

Band Director & Choir Director Awards: The Band Director will recognize one student and the Choir Director one student who exemplifies musicianship at the highest level.

Beta Club: The Beta Club is a nationally recognized honor society. CJHS has established three standards in order to qualify for Beta Club: Academic, Behavioral, & Character/Citizenship. These requirements are further explained in the section titled "Academic Team, Clubs & Activities". A gold braid will distinguish Beta Club Members at graduation.

Rotary Service Above Self Award: This award goes to one young man and one young woman who exemplify service to others.

Channahon Lions Club Community Service Award: These students will receive an award from the Channahon Lions Club and their name will be permanently displayed on a plaque at CJHS.

Colleen Sewing Fine Arts Award: This award, started in 2015, is given to one male and one female student who exemplify excellence in the fine arts while maintaining a reputable academic standing. The award was named in 2019 after a former high-achieving CJHS/MCHS student, Colleen Sewing, who loved and excelled in all areas of the arts.

Gold Tassel: Students who have achieved the honor roll at least 4 times during their Jr. High experience (based on six trimesters) will wear gold tassels at graduation. Gold tassels are recognition for academic excellence through the junior high years.

Perfect Attendance: Students that earn perfect attendance receive a certificate. Please be aware that missing a portion of a school day for anything that is NOT CJHS sponsored (such as a field trip), constitutes an absence.

President's Award for Educational Excellence: To be sure to achieve this prestigious award students must meet both of the following standards:

- 1) Achieve at the 85 percentile in Math or Language on a nationally normed achievement test,
- 2) Earn the appropriate grade-point-average in the TeacherEase grading system.

Students that achieve this award are considered to be in the top 15% nationally.

President's Award for Educational Achievement: To receive this award student's fall into one of the following categories:

- 1) Earn the appropriate grade-point-average in the TeacherEase grading system.
- 2) 85 percentile in Math or Language Arts on a nationally normed achievement test, and
- 3) Be recommended by his/her teachers for their outstanding commitment to academics.

Slick Becker Award: The athletic coaches and junior high faculty members choose the recipient of this award. The award goes to one young lady and one young man. The award is given based on the qualities of leadership, work ethic, sportsmanship, and the ability to maintain a healthy/positive attitude about sports and life.

IPA Awards: The Principal, with assistance from the faculty & staff of CJHS, selects up to two high achieving students to receive the Illinois Principals Association Student Recognition Award. In addition, up to twenty students are recognized with the IPA attitude, effort and achievement award.

IESA Scholar Attitude Award Nominee: Each year one student is selected to be nominated for this award. The student selected must demonstrate excellence both in the classroom and with IESA sports/activities.

Mark Jennings Scholarship Award (Male Indian Scholars) & Phyllis Unland Scholarship Award (Female Indian Scholars): This honor is reserved for the students with a GPA in the top 10% of the class. In the event that there is a tie, the CJHS staff will name more than one Indian Scholar.

MY GOALS FOR THE 2018-2019 SCHOOL YEAR

Studies are clear that setting goals leads to more success. What are your goals for this school year?

ACADEMIC GOAL #1: _____

What steps will I take to meet this goal?

ACADEMIC GOAL #2: _____

What steps will I take to meet this goal?

EXTRA-CURRICULAR ACTIVITY GOAL: _____

What steps will I take to meet this goal?

PERSONAL GOAL (OPTIONAL): _____

What steps will I take to meet this goal?

STUDENT & PARENT HANDBOOK ACKNOWLEDGEMENT

Student: I have received a copy of the Student Handbook. I understand that I am responsible for reading the handbook and understanding all the rules and expectations. I will be responsible for following all of the rules and expectations of the school and understanding the consequences for failing to follow the requirements. I understand that this handbook may be amended during the year without notice. This handbook in the latest version is applicable to all students upon the implementation of any change. The administration will notify all parents and students in writing, where possible, of any changes to the handbook as soon as is practicable.

Parent: I have reviewed the Student/Parent Handbook with my child(ren) in an effort to promote a better understanding of School rules and expectations. My signature below acknowledges receipt of the Student Handbook. I understand that this handbook may be amended during the year without notice. This handbook in the latest version is applicable to all students upon the implementation of any change. The administration will notify all parents and students in writing, where possible, of any changes to the handbook

Signature of Student

Date

Signature of Parent

Date

THIS HANDBOOK CANNOT BE, NOR EVEN PRESUME TO BE, ALL INCLUSIVE. THE PRINCIPAL OR HIS/HER DESIGNEE MAY ESTABLISH CERTAIN RULES AND REGULATIONS NOT INCONSISTENT WITH THOSE ESTABLISHED BY THE BOARD OF EDUCATION AND THE SUPERINTENDENT OF SCHOOLS.

PERSONAL ELECTRONIC DEVICE WAIVER

In some of our classrooms, students may be allowed to bring a personal electronic device to class for educational purposes (e.g. silent reading in a language arts class). The decision to allow this is made by 1) the parent (to allow a valuable item to leave the home) and 2) the classroom teacher (to allow the item in the classroom when educationally applicable). The following is a liability waiver that would need to be signed by a parent for any student to be able to bring such a device to school (per teacher's approval in the classroom as already mentioned).

I hereby acknowledge and understand that there is a risk involved with allowing my child to bring his/her electronic device to Channahon School District 17.

I understand that by allowing my child to bring his/her electronic device, these risks may result in the loss or damage to the item. I, therefore, expressly assume all risks associated with my child bringing his/her electronic device to Channahon School District 17. By signing this release of liability I hereby fully and forever release and discharge Channahon School District 17 from any and all claims or demands present or future, anticipated or unanticipated, resulting from or arising from my child bringing his/her electronic device to Channahon School District 17. I have carefully read this release of liability and understand and fully agree with its contents.

This is a release of liability. Do not sign if 1) you do not understand or do not agree with its terms or 2) you do not want your child to bring their electronic device to school.

Signature of Student

Date

Signature of Parent

Date

Please return this form to your first-hour teacher

CONCUSSION POLICY

Any student suspected of suffering a concussion should be removed from that environment immediately. No student may return to school activities after an apparent concussion, regardless of how mild it seems or how quickly symptoms clear, without medical clearance. The Return to Play and Return to Learn policies of the IESA and IHSA requires students to provide their school with written clearance from either a physician licensed to practice medicine in all its branches, or a certified athletic trainer working in conjunction with a physician licensed practice medicine in all its branches prior to returning to class and school activities following a concussion. In accordance with state law all schools are required to follow this policy.

You should also inform your school administrator or member of the school's concussion team if you think your child may have suffered a concussion whether it be during a school activity or a non-school activity. For current and up to date information on concussions you can go to: <http://www.cdc.gov/ConcussionInYouthSports/>

We certify that we have read and understand the concussion policy.

Signature of Parent/Guardian: _____

Date: _____

Signature of Student: _____

Date: _____

Please return this form to your first-hour teacher